

## OUTREACH THERAPIST – fees and expenses

<b>FEES AND EXPENSES</b>	
<b>FEES: CLINICAL</b>	
Maximum rate per hour	£27.50
Maximum number of hours per week	1 hour per client; to a maximum of four clients
Maximum number of weeks per year	39
Clinical rate includes	<ul style="list-style-type: none"> <li>• Communication with school's link person; including initial referral and new referrals</li> <li>• Communicating with parents/carers</li> <li>• Set up/clear up of therapy room</li> <li>• 45–50 minute client session</li> <li>• Completion of client contact notes</li> <li>• Reporting cause for concerns and associated paperwork</li> <li>• Writing initial client assessments/end of term reports and end of work documentation</li> <li>• Writing brief reports for school or external agencies if required</li> </ul>
<b>FEES: MEETING</b>	
Maximum rate per hour	£22
Meeting rate includes	<ul style="list-style-type: none"> <li>• Initial referral and set up meeting with the school and Outreach Co-ordinator – one per client</li> <li>• Parent/carer meeting – one per term per client</li> <li>• Teacher meeting – one per term per client</li> <li>• Information sharing meeting with Outreach Co-ordinator – one per term</li> <li>• Any other meetings (eg external agency meetings) must be approved in advance by the Outreach Co-ordinator/Clinical Services Manager</li> </ul>
<b>EXPENSES</b>	
Travel and subsistence, if applicable	<p>The Charity will pay for reasonable expenses incurred while carrying out the work provided that these are agreed in advance and appropriate receipts are provided.</p> <p>For the avoidance of doubt, the Charity will not pay for travel to and from the designated school.</p>